



MJCHT Complaint Declaration Sheet

MJCHT COMPLAINT DECLARATION SHEET	No. _____	Ref: (HT CDS: 2017)
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DETAILS OF COMPLAINANT					Contact No.	
Complainant		Time		Date of Complaint		
Complainant is a Member of the Public	Complainant is Directly Involved In the Matter	Complainant Had Been Informed About the Matter	Complainant is at The Place of Unfolding Matter	Complainant is A Client of the MJCHT		

NATURE OF COMPLAINT	THE COMPLAINT IN RESPECT OF THE PRODUCT IS RELATED TO:-				PLEASE TICK (✓) / (X)	
Taste	Colouring	Flavouring	Chemicals	Labelling		
Shape/Form	Ingredients	Codification	Packaging	Admin		
Other						

BRIEF DESCRIPTION OF COMPLAINT – BY COMPLAINANT

PRODUCT INVOLVED					
Place & Address where Incident Occurred					
Type of Product				MJCHT HT No.	
Production Code on Product			Expiry Date of Product		
Is there a Sample available?	Yes	No	Where can Sample be Obtained?		
CONSUMER NAME (If not the same as Complainant)				Contact No.	

HANDING OVER COMPLAINT					
Complaint Handled by?			Complaint Discussed with?		
Cause of Non-Conformity, if any (Please Specify)					
		Date		Time	

FINALIZING COMPLAINT						
Complaint Investigation Finalized on						
Done by (Full Name)						
Management Signed				Report Attached	YES	NO
Date			Time			

(3rd Revision: July 2019)
Network Storage Prohibited



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